

## **North Lakes Academy**

**Policy #: 305**

**Policy Name: Tobacco-Free Environment**

Adopted: June 8, 2010

Reviewed:

### **I. PURPOSE**

The purpose of this policy is to maintain a learning and working environment that is tobacco-free.

### **II. GENERAL STATEMENT OF POLICY**

- A. It shall be a violation of this policy for any student, teacher, director, other school personnel of the North Lakes Academy (NLA) or person to use tobacco or tobacco-related devices in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that NLA owns, leases, rents, contracts for, or controls. This prohibition includes all NLA property and all off-campus NLA-sponsored events.
  
- B. It shall be a violation of this policy for any elementary school, middle school, or secondary school student to possess any type of tobacco or tobacco-related device in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a NLA owns, leases, rents, contracts for, or controls and includes vehicles used, in whole or in part, for work purposes, during hours of NLA operation. This prohibition includes all NLA property and all off-campus NLA-sponsored events.
  
- C. NLA will act to enforce this policy and to discipline or take appropriate action against any student, teacher, director, school personnel, or person who is found to have violated this policy.

### **III. TOBACCO AND TOBACCO RELATED DEVICES DEFINED BUT NOT LIMITED TO**

- A. "Tobacco" means cigarettes; cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco, prepared in such manner as to be suitable for chewing or smoking in a pipe or other tobacco-related devices.
  
- B. "Tobacco-related devices" means cigarette papers, lighters or pipes for smoking.

- C. "Smoking" means inhaling smoke from any lighted cigar, cigarette, pipe, or any other lighted tobacco or plant product. Smoking also includes carrying a lighted cigar, cigarette, pipe, or any other lighted tobacco or plant product intended for inhalation.
- D. "Chewing" means any form of smokeless tobacco as stated above and including but not limited to: nicotine gum, tobacco lozenges, or snus, (sniffed tobacco).

#### **IV. ENFORCEMENT**

- A. All individuals on school premises shall adhere to this policy.
- B. Students who violate this tobacco-free policy shall be subject to NLA discipline procedures as defined in the NLA Drug and Alcohol Policy #304.
- C. NLA administrators and other school personnel who violate this tobacco-free policy shall be subject to a permanent reprimand in their personnel file.
- D. NLA action taken for violation of this policy will be consistent with Minnesota or federal law, and NLA policies.
- E. Persons who violate this tobacco-free policy may be referred to the director or other NLA supervisory personnel responsible for the area or program at which the violation occurred.
- F. The school director may call the local law enforcement agency to assist with enforcement of this policy. Smoking or use of any tobacco product in a public school is a violation of the Minnesota Clean Indoor Air Act and is a petty misdemeanor. A court injunction may be instituted against a repeated violator.
- G. No person shall be discharged, refused to be hired, penalized, discriminated against, or in any manner retaliated against for exercising any right to a smoke free environment provided by the Freedom to Breathe Act of 2007 or other law.

#### **V. DISSEMINATION OF POLICY**

- A. This policy shall appear in the student handbook.
- B. This policy shall appear in the employee handbook.
- C. A sign stating a "Smoke Free Facility" will be posted at the entrance of the school.