

North Lakes Academy

Policy #: 303

Policy Name: Activity Leaders/Coaches Eligibility and Code of Conduct

Adopted: July 14, 2009

Revised:

I. Purpose

The Board of Directors recognizes the importance of good leadership in extracurricular activities. Therefore, the Board of Directors establishes this policy on Activity Leaders / Coaches Eligibility and Code of Conduct.

II. Specific Policy Elements

Extracurricular Activities Recognized under this policy

1. All athletics sponsored by North Lakes Academy (N.L.A.)
2. All extracurricular activities on the school campus or off school campus sponsored by N.L.A.
3. Any activities that are not sponsored by N.L.A. will need permission from the School Director or the Assistant Director to use the N.L.A. facility to promote or solicit N.L.A. students. Such activities must be governed by a separate organization unaffiliated with N.L.A.

Individuals Recognized under this policy

1. All paid or volunteer N.L.A. staff, parents, students or Director / Assistant Director approved individuals.
2. All athletic head coaches & assistant coaches.

Eligibility of individuals for leadership

1. Student Leadership Requirements:
Any current N.L.A. student may organize or lead an after school activity with direct permission from the School Director or the Assistant Director. Students are required to meet all requirements of Policy # 103 – Extracurricular Activity Eligibility. Any student run activity requires an adult approved by the School Director or the Assistant Director to be present at all times. The approved adult is required to follow this policy.
2. Must be 18 years of age, unless Student Leadership Requirements are met.
3. Must complete and pay for background check provided by N.L.A. prior to activity. A background check is only required once every five years. This is not required for students who meet the Student Leadership Requirements.

4. Activity leaders or coaches must be a current (at the beginning of the activity) N.L.A. staff member, parent or enrolled student, unless permission is granted by the School Director or the Assistant Director.

Expectations

1. I will follow the policies, rules and expectations of North Lakes Academy.
2. I will be a good representative of my community and North Lakes Academy.
3. I will be a positive role model to all students and parents.
4. I will teach the fundamentals, discipline, and teamwork required for the activity.
5. I will understand Policy # 103 – Extracurricular Activity Eligibility and make sure that all participating students are meeting and following such guidelines.
6. I will not permit an ineligible student to participate.
7. I will not use or tolerate the use of profanity.
8. I will demand an environment free from drugs, tobacco, and alcohol and will refrain from such use during any N.L.A. sponsored activity.
9. I will not be under the influence of drugs or alcohol during any N.L.A. sponsored activity.
10. I will insist upon good sportsmanship from all participants, parents, staff and myself.
11. I will not tolerate physical or emotional abuse by students, staff, parents or activity leaders. I will report any inappropriate behavior to the School Director.
12. I will not criticize or allow students, parents or leaders to criticize peers, game officials, judges or opposing team and its members.
13. I will ensure that all students are picked up by the appropriate person(s) after each activity.
14. I will ensure the safety of all students and will seek appropriate medical care if required.
15. I will ensure proper care is taken with all equipment used for this activity.

III. Special Reporting Requirements

None

Activity Leaders/Coaches Eligibility and Code of Conduct

I have read and understand the above policy. I understand that violations to this policy will result in disciplinary action from the School Director or the Board of Directors. Disciplinary action may include but is not limited to a verbal reprimand or temporary or permanent suspension. I understand I will be required to review and sign this policy for each new school calendar year.

Leader Name (please print)

Leader Signature

Activity

Date

❖ **Please include the following information if the leader is a N.L.A. Student.**

Approved Adult for student leader (please print)

Approved Adult Signature

Date

Approved By:	Date background check completed:
Date Approved:	

Office use only: