

**North Lakes Academy
School Board Meeting
January 12, 2010**

Present: Tiffany Buske, Terry Darwin, Tim Hassler, Joe Hale, Teresa Nelson, Shannon Froberg, Robin Bergum, Laura Delvillar, Caroline Little (ex-officio), Jackie Saunders (ex-officio), Jan Jensen(ex-officio)

Not Present: Jeff Beimert

Visitors: Stephanie Olson, MDE; Pat Hudoba, Parent

Tim Hassler moved to accept the agenda. Shannon Froberg seconded the motion. Motion approved.

Tim Hassler moved to accept the meeting minutes from 12/08/09. Tiffany Buske seconded the motion. Motion approved.

Tim Hassler moved to accept the meeting minutes from 12/17/09 amended with adding Robin Bergum was present. Teresa Nelson seconded the motion. Motion approved.

Financial Update, Jan Jensen: Discussed submitted reports – check register and 2009-2010 revised budget. Finance committee is asking to accept the revised budget for 2009-2010. Teresa Nelson moved to accept the revised budget at 287 students. Shannon Froberg seconded the motion. New Revised Budget Revenue \$2,695,183.84 and Total Expenses \$2,690,540.78. Motion approved.

CSC Transaction Update, Jan Jensen: The transaction has been completed.

403B Retirement NLA Formal Record of Action, Jan Jensen: Tim Hassler moved to accept the Plan. Shannon Froberg seconded the motion. Motion approved.

New Building Update, Joe Hale: Meetings held with a new builder, Greystone Construction, who is offering to build a building and lease to North Lakes Academy. We would consider moving the 9-12 grades to a new building first and 5 -8 would stay in the current location.

Director's Report from Jackie Saunders for Upper school. Discussion ensued.

Director's Report from Caroline Little for Middle school. Discussion ensued.

Employee Leave Policy #604, Caroline Little: Second read of policy and feedback was provided. Policy will be brought back to the meeting on 02/09/10 for final read.

Background Check Policy #605, Tiffany Buske: Second read of policy and feedback was provided. Policy will be brought back to the meeting on 02/09/10 for final read.

Proposed Standing Committees, Joe Hale: Provide details in next board meeting 02/09/10.

Other Business, Jackie Saunders/Caroline Little: 1) Discussed the article that may be sent to the Forest Lake Press and Star Tribune. The Board thought the article should be sent to both.

Board Chair and Co-Directors will approve the final draft. 2) Director Position being changed to co-share the position instead of Caroline Little reporting to Jackie Saunders. This change would make Jackie Saunders and Caroline Little the employees of the school who will report directly to the Board. Caroline Little will continue to manage the Middle School and Jackie Saunders will continue to manage the Upper School. They will bring a proposal for co-directors and a document showing their specific job descriptions to board meeting on 02/09/10.

Shannon Froberg moved to adjourn the meeting at 8:05PM. Tim Hassler seconded the motion. Motion approved.

Respectfully submitted,

Robin Bergum
Secretary, North Lakes Academy School Board