

**North Lakes Academy  
School Board Meeting  
September 8, 2009**

**Present:** Charlie Schumacher, Jackie Saunders (ex-officio), David Montes, Joe Hale, Katy Schwirtz, Tiffany Buske, Jan Jensen, Tim Hassler, Caroline Little, Ben Saunders

**Absent:** Terry Darwin

**Visitor:** Teresa Nelson, Jim Carter, Jeff Beimert, Amanda Duncan

Tim Hassler made a motion to approve the agenda as published. Caroline Little seconded the motion. Motion carried.

Caroline Little made a motion to accept the August 4 minutes as submitted. Joe Hale seconded the motion. Motion carried.

Tim Hassler made a motion to accept the August 25 minutes as submitted. Tiffany Buske seconded the motion. Motion carried.

Jan Jensen presented the cash flow situation due to the holdback money.

Jackie Saunders and Caroline Little presented the discipline/crisis plan that will remain in place regardless of personnel on the campus at a particular time. They also presented some ideas for how to continue building community while we are at two campuses. They will provide a list for the next meeting about who will be responsible for what major duties this year and revisit it when we are at one campus again. At the all staff meetings once a month there will be an open forum where people can ask question for the administration to answer. Jackie Saunders and Caroline Little will provide weekly emails to the Upper and Middle School staffs respectively to remind the staff of relevant upcoming events/necessary information.

Charlie Schumacher, Jackie Saunders, and Caroline Little will come up with a template for a monthly directors' report for the board.

Charlie Schumacher led us in a first reading and discussion of the revised bylaws. He will take our notes back to John Cairns, our lawyer, for another look.

Jackie Saunders needs to add a satisfaction survey to the Annual Report before we vote on it. We will move the Annual Report agenda item to the August board meeting for next year.

Caroline Little gave an update about the ski trailer. It is available for pick up at any time. Bonnie Tetrault will not be coordinating ski club. We will advertise in our community for a new coordinator.

There was discussion about a student driving policy. Joe Hale will work on drafting this policy.

There was discussion about the letter to the board from Angie Schumacher regarding the needs of the upper school. There will be a plan to create a committee to create a needs assessment for the board each year and a special committee to plan next year's move.

A special meeting will be scheduled for later in the month.

Katy Schwirtz made a motion to adjourn the meeting. Joe Hale seconded the motion. Motion carried.

Respectfully submitted by:

Katy Schwirtz

Secretary, North Lakes Academy School Board