

**North Lakes Academy**  
School Board Meeting Minutes  
June 12, 2007, 9:00 a.m.

**Present:** Jim Carter, Joel Ericson, Kerry Huset, Lisa Iverson, Cheryl Jensen, Jan Jensen, Caroline Little, Paula Nystrom, Jeff Rapp, and Jackie Saunders.

**Absent:** Michael Bast and Sandy Englebert

**Visitors:** Joy Carlson, David Engen, and David Montes

Meeting called to order by Caroline Little.

Motion: Made by Joel Ericson to approve the agenda for meeting. Seconded by Kerry Huset. Motion carried unanimously.

Secretary's report of May 30th stands as read.

Motion: Made by Kerry Huset to accept the financial report. Seconded by Jim Carter. Motion carried unanimously.

**Old Business:**

Motion: Made by Paula Nystrom to place the four administrative positions on proposed salary schedule #2. Seconded by Jeff Rapp. Motion defeated.

Ayes: Jim Carter and Paula Nystrom

Nays: Joel Ericson, Kerry Huset, Lisa Iverson, Caroline Little, and Jeff Rapp

Abstain: Cheryl Jensen

Motion: Made by Jeff Rapp to offer the administrative staff a 3% salary increase for 2007-2008. Seconded by Joel Ericson. Motion carried.

Ayes: Joel Ericson, Kerry Huset, Caroline Little, Paula Nystrom, and Jeff Rapp,

Nays: Lisa Iverson

Abstain: Jim Carter, Cheryl Jensen

The board directs the director to clarify the number of contract days for the administrative assistant by the August board meeting.

Motion: Made by Kerry Huset to renew the contract of Ann Knops as a full-time para. Seconded by Cheryl Jensen. Motion carried.

Ayes: Jim Carter, Joel Ericson, Kerry Huset, Caroline Little, and Paula Nystrom

Nays: Lisa Iverson and Jeff Rapp

Abstain: Cheryl Jensen

**New Business:**

Motion: Made by Kerry Huset to redefine the Technology Coordinator position as an administrative position of Academic Coordinator. This position includes technology, human

resources postings, scheduling, and academic support. Seconded by Jeff Rapp. Motion carried.

Ayes: Jim Carter, Joel Ericson, Kerry Huset, Lisa Iverson, Cheryl Jensen, Paula Nystrom, and Jeff Rapp

Abstain: Caroline Little

Motion: Made by Kerry Huset to authorize the board chairperson as a loan signer. Seconded by Cheryl Jensen. Motion carried unanimously.

Motion: Made by Jim Carter to use the firm of Larson Allen as the auditor for 2006-2007. Seconded by Jeff Rapp. Motion carried unanimously.

Motion: Made by Cheryl Jensen to use MACS as our special education director. Seconded by Joel Ericson. Motion carried unanimously.

Motion: Made by Cheryl Jensen to approve MACS membership. Seconded by Jeff Rapp. Motion carried unanimously.

Motion: Made by Kerry Huset to accept the proposed budget for 2007-2008. Revenues are \$2,129,120.12 and expenditures are \$2,152,019.67. Seconded by Cheryl Jensen. Motion carried unanimously.

Motion: Made by Kerry Huset to approve the proposed maternity leave for Caroline Little. Seconded by Paula Nystrom. Motion carried.

Ayes: Jim Carter, Joel Ericson, Kerry Huset, Lisa Iverson, Cheryl Jensen, Paula Nystrom, and Jeff Rapp

Abstain: Caroline Little

Discussion of changing board terms was tabled until the July 10<sup>th</sup> meeting. It was proposed to change the election date and term commencement date to November.

Motion: Made by Jeff Rapp to approve option 2 of the proposed change to the personal leave policy for staff. This option includes the first and last week of contract days, student contact days, and days before/after breaks as premium days. Seconded by Lisa Iverson. Motion carried.

Ayes: Jim Carter, Lisa Iverson, Caroline Little, and Jeff Rapp

Nays: Joel Ericson, Kerry Huset, Cheryl Jensen, and Paula Nystrom

Jackie Saunders cast the deciding affirmative vote.

The staff will need to vote on this policy change in the fall.

### **Closed Meeting:**

Motion: Made by Jim Carter to close the meeting in order to discuss a student issue. Seconded by Jeff Rapp. Motion carried unanimously.

Motion: Made by Cheryl Jensen to reopen the meeting. Seconded by Lisa Iverson. Motion carried unanimously.

**Other Business:**

A subcommittee was formed to discuss what cuts should be made in the future if further cuts become necessary. They will report at the August meeting. Committee members are Jim Carter, Kerry Huset, Cheryl Jensen, Jan Jensen, and Jackie Saunders

Motion: Made by Joel Ericson to adjourn the meeting. Seconded by Cheryl Jensen. Motion carried unanimously.

Next meeting: Tuesday, July 10, 2007 9:00 a.m.

Respectfully submitted by Paula Jane Nystrom.