

**North Lakes Academy
School Board Meeting
November 14, 2006**

Present: Mike Bast, Joy Carlson, Jim Carter, Lisa Iverson, Cheri Jensen, Jan Jensen, Lorrie Kuha, Caroline Little, Paula Nystrom, Jeff Rapp, Jackie Saunders

Visiting: Dave Engen

Meeting called to order by Joy Carlson.

Motion made by Jackie Saunders to accept the agenda. Seconded by Jeff Rapp. Motion carried.

October Secretary's report stands as read.

Motion made by Jeff Rapp to accept the financial report with a commendation for Jan Jensen for all the time she puts into getting these reports ready. Seconded by Cheri Jensen. Motion carried.

Old Business

Motion made by Caroline Little to maintain status quo for check signers and PO signers. Seconded by Lisa Iverson. Motion carried.

Motion made by Jeff Rapp to make Patriot Bank our bank of record. Seconded by Paula Nystrom. Motion carried.

Motion made by Jackie Saunders to adopt Minnesota statutes 123B.52 and 471.345 as our procurement policy. Seconded by Cheri Jensen. Motion carried.

Joy Carlson reports that the SWOT team is currently made up of Joy Carlson, Jackie Saunders, Caroline Little, Jan Jesen, and Lisa Iverson. The team will set a date to meet and will continue to try and recruit additional members.

New Business

Motion made by Caroline Little to amend the by-laws to take away the director and business manager vote due to their status as non-elected members of the board. The director will be called upon to vote in case of a tie. Seconded by Jim Carter. Motion carried 8 – 1 1.5 abstain

Note that Jim Carter had to leave at 3:20 leaving 8 voting members present.

Motion made by Jeff Rapp to adopt a teacher contractual calendar year from August 22 to August 21 for the Family Medical Leave Act Leave determination. Seconded by Caroline Little.

Friendly amendment made by Caroline Little to define the fixed 12 month period for the FMLA determination to be from September 1 to August 31. Motion carried.

Motion made by Caroline Little to add the statement, "North Lakes Academy reserves the right to request a medical certification for the Family Medical Leave Act leave." To the staff policy manual under the FMLA section. Seconded by Lisa Iverson. Motion carried.

**Note the above motion will only take place with a 2/3 majority vote of the staff as stated in staff contracts.

Motion made by Cheri Jensen to adapt the attached records handling policy. Seconded by Caroline Little. Motion carried.

Motion made by Caroline Little to accept Cheri Jensen's request for leave from November 20 – November 22. Seconded by Lisa Iverson. Motion carried. 1 abstain.

Motion made by Cheri Jensen to accept David Montes' request for leave on December 21. Motion carried 8-1.

Other Business

Motion made by Caroline Little to define a long-term substitute teacher as someone who has worked for 30 or more consecutive school days for the same teacher at North Lakes Academy. Seconded by Cheri Jensen.

Friendly amendment made by Paula Nystrom to change 30 consecutive school days to 20 consecutive school days. Motion carried.

Motion made by Caroline Little to hire Ben Saunders at a rate of \$125/day as the long-term substitute for Angela Sampson's maternity leave. Seconded by Cheri Jensen. Motion did not carry 1-6.

** note Cheri Jensen left at 4:10 before the vote took place leaving 7 voting members.

Motion made by Paula Nystrom to set the long-term sub pay at \$125 stating that long-term sub pay goes into effect retro-actively after 20 school days. Motion carried 4-2 1 abstain.

Motion made by Caroline Little to adjourn the meeting. Seconded by Lisa Iverson. Motion carried.

Respectfully submitted by Caroline Little