

**FNORTH LAKES ACADEMY CHARTER SCHOOL**  
School Board Meeting Minutes  
*Wednesday, May 22, 2013*

**Our Vision**

North Lakes Academy will provide an environment in which middle and high school students will learn eagerly, extensively and deeply in order that they will be able to assume productive and satisfying roles in a global society.

**Our Mission**

We will provide a rigorous, liberal arts curriculum in a small, personalized, developmentally appropriate learning environment.

**Board Members Present:** Chris Stewart, Susan Masterjohn, Kerry Huset, Tim Myers, Sandi Hammersten, Andrew Brandt, Jackie Saunders (ex-officio), Jan Jensen (ex-officio), Jon Moberg (ex-officio)

**Board Members Not Present:** Shannon Froberg, Cam Stottler, Jodie Witte

**Community Visitors:** None

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**I. Call to Order**

Sandi Hammersten opened the meeting at 3:35 p.m.

**II. Approval of the Agenda**

Chris Stewart motioned to accept the revised meeting agenda as distributed by the Board Chair. Kerry Huset seconded the motion. Motion approved.

**III. Approval of Minutes of Board Meetings**

Susan Masterjohn motioned to accept the Board minutes for 5/14/2013. Andrew Brandt seconded. Motion approved.

**IV. Community Comment**

No Community Members were present at this meeting.

**V. Director's Report**

No Directors' Reports were presented at this meeting.

**VI. Finance Committee Report**

No Finance Committee Report was presented at this meeting.

**VII. Agenda Items**

**1. School Calendar for 2013-2014**

A brief discussion ensued concerning the breaks scheduled, the length of the holiday break, and workshop days for ISD #831. No changes were suggested or made to the calendar. Chris Stewart motioned to approve the calendar for the 2013-2014 school year as proposed by the Calendar Committee. Kerry Huset seconded. Motion approved.

**2. Continuing Work on Five Year Strategic Plan**

The document including suggested groupings provided to the Board by Cam Stottler was used as the starting point for this discussion. Discussion surrounding the role of the Board in putting forward

goals of a five-year plan would demand a commitment of resources, staff, and time behind the initiatives. The categories as suggested for five-year plan goals included Board Initiatives, District-wide Programs, Student Achievement, and Financial Goals. Each item on the list (see Agenda Packet) was discussed for legitimacy, achievability, and scope.

Three items were removed from the list including reviewing and establishing Board leadership structure (teacher-majority Board), fully-developed sustainable attractive extracurricular opportunities, and establishing and implement a strong, enrollment friendly, and innovative programs. These items were removed due to a variety of reasons including ambiguity of the goal, the ability of the Board to be leaders in the particular goal, and ability to change these items based on our current community.

The five-year plan will be reconsidered, where the priorities (based on achievability) will be set, the categories will be finalized, and any additional missed items will be added. The list now stands as:

#### **School Board Goals**

- Establish a process for creating timelines for regular short-term action plans
- Develop and follow leadership transition plans (administrative team & Board members)
- Develop a collaborative relationship with surrounding schools and our communities
- Become a leader in the charter school community (MACS, politically, etc.)

#### **District-Wide Goals**

- College readiness program developed and implemented
- School-wide developed & implemented environmental education program
- Transportation supporting academics and extracurricular activities
- Technology integration and support throughout the district
- Create an alumni outreach program and endowment fund

#### **Student Achievement Goals**

- 75% familial involvement agreement/covenant to promote ownership
- Student achievement goals for the district (e.g. top 10 in the state with comparable schools)

#### **Financial Goals**

- Meeting enrollment goals/targets for full capacity (500 students)
- Implement our sustainable K-12 school enrollment (with a waiting list)
- Implement replicable & sustainable teacher pay model (based on current decisions)
- Focus on a 20% fund balance on an annual basis
- Meeting unit-based budgeting priorities annually (starting with current list)

### **VIII. Adjournment**

Tim Myers motioned to adjourn the Board meeting at 4:40 p.m. Andrew Brandt seconded the motion. Motion approved.

Respectfully submitted,

**Christopher A. Stewart**

North Lakes Academy Charter School  
School Board Member/Secretary/Treasurer  
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